



HALF DAY OUTDOOR EVENT RENTAL AGREEMENT

That Pretty Place Bed & Breakfast
Simon & Hannah Walsh, Owners & Operators
212 US Highway 20 Middlebury, IN 46540
574.825.5610 . InnKeeper@ThatPrettyPlace.com

Guest Contact

First & Last Name _____
Address _____
Phone _____
Email _____

Event Date & Time _____

Rate & Amenities

Amount Due:

\$175
+ \$100 refundable deposit + 7% sales tax
= **\$294.25 total**

Date Due:

\$100 deposit due at time of reservation.
\$294.25 due 14 days prior to event.

\$100 deposit refunded within 24 hours after event,
following inspection of the grounds.

Hours of Rental:

Event Day
2p-10p

Rental includes:

- Use of the grounds
- Spacious guest parking area
- Access to the Pumpkinvine Bike Trail
- Electricity if needed

Located just 1/4 mile away is Grand Rental Station. They offer 10% off to our guests for up to \$1500 of your party needs, including tents, tables, chairs & more and free delivery. Guests are welcome to bring in their own tables and chairs as well.

Policies

Smoking is prohibited. No Pets.

All set-up and cleanup from the event is to be completed during the rental hours specified in this agreement and all trash needs to be taken to our dumpster located on the exit road.

A deposit of \$100 is due at the time of reservation—this fee will be returned after inspection of the grounds 24 hours after the event. In the event that the reservation is canceled, this deposit is forfeited.

Total fee due 14 days prior to the event.

Port-a-pot is required for all reservations. Public restrooms are not available on site.

Please be advised that there is not a running water source available.

Bed & Breakfast guest rooms are not included in this package and must be reserved separately.

Cancellation Policy

Notification of cancellation must take place 21 days prior to check-in to receive a full refund. A \$15 processing fee will be retained. Cancellations after this time frame are non-refundable.

Billing Information

We do not accept personal checks. Accepted payment methods include cash & credit card.

Guest Signature

Guest Print Name

Date

InnKeeper Signature

Date

Paid _____
Payment Method Payment Date



ONE DAY OUTDOOR EVENT RENTAL AGREEMENT

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Guest Contact

First & Last Name _____
Address _____
Phone _____
Email _____

Event Date & Time _____

Rate & Amenities

Amount Due:

\$350
+ \$150 refundable deposit + 7% sales tax
= **\$535 total**

Date Due:

\$150 deposit due at time of reservation.
\$385 due 14 days prior to event.

\$150 deposit refunded within 24 hours after event,
following inspection of the grounds.

Hours of Rental:

Event Day
8a-10p

Rental includes:

- Use of the grounds
- Spacious guest parking area
- Access to the Pumpkinvine Bike Trail
- Electricity if needed

Located just 1/4 mile away is Grand Rental Station. They offer 10% off to our guests for up to \$1500 of your party needs, including tents, tables, chairs & more and free delivery. Guests are welcome to bring in their own tables and chairs as well.

Policies

Smoking is prohibited. No Pets.

All set-up and cleanup from the event is to be completed during the rental hours specified in this agreement and all trash needs to be taken to our dumpster located on the exit road.

A deposit of \$150 is due at the time of reservation—this fee will be returned after inspection of the grounds 24 hours after the event. In the event that the reservation is canceled, this deposit is forfeited.

Total fee due 14 days prior to the event.

Port-a-pot is required for all reservations. Public restrooms are not available on site.

Please be advised that there is not a running water source available.

Bed & Breakfast guest rooms are not included in this package and must be reserved separately.

Cancellation Policy

Notification of cancellation must take place 21 days prior to check-in to receive a full refund. A \$15 processing fee will be retained. Cancellations after this time frame are non-refundable.

Billing Information

We do not accept personal checks. Accepted payment methods include cash & credit card.

Guest Signature

Guest Print Name

Date

InnKeeper Signature

Date

Paid _____
Payment Method Payment Date

